**Island Creek Township**

Regular Monthly Meeting

June 11, 2024

6:00 p.m.

Island Creek Community Building

The meeting was called to order with the Pledge of Allegiance by Chairman Sam Grafton at 6:00 p.m.

Roll Call Present: Sam Grafton, *Chair*; Thomas Phillips, *Vice-Chai*r and Brenda Powley, *Trustee* and Amy Browning, *Fiscal Officer*

Also in attendance:Jake Bates, *Road Foreman* and Jeffrey Brown, *Solicitor*

**PRE-REGISTERED**

Nedra Osso – Tornado Alert System (did not attend)

Mark Longo – Roads and Paving – Expressed concern over the use of cinders being used on the roads. Trustees explained that twp can not afford to use all salt and that the cinders are screened for size. Patching will continue to take place.

Amy Tabor – Road Dedication (did not attend) – Sam updated that Amy Tabor is requesting Pine Lane be dedicated into Island Creek Township and is circulating a petition. Commissioners have the final say.

**OPEN DISCUSSION**

No questions from the floor.

**OLD BUSINESS**

JB Green Team Overview – Well organized and good workers. Collected 1 semi load of tires and 5 dumpsters of garbage.

AT&T – OTARMA paying claim.

AT&T Phone – Purchased cell phone using same number as publicized garage number. Bill reduced from $170 to $70.

Eye/Dental Insurance – Trustees voted to go with the recommendation of Will McEwan of Pipes Insurance.

Brenda made a motion to change to Humana for dental/vision insurance effective as soon as possible, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Recreation Grant – No word as of meeting.

ODOT Salt Resolution – Contract signed by Sam to submit to ODOT.

Risk Management Report review – Each trustee assigned a section of the snowplow routes and expected to travel and log concerns at least once a month. Trustees will rotate the routes every three months. Signage being replaced or added on roads.

FEMA – Nothing until disaster declaration.

**NEW BUSINESS**

Road Foreman – requested a battery grease gun.

Gravel/IMS Purchase – Trustees discussed purchasing ODOT approved gravel or IMS.

Sam made a motion to purchase 200 ton of IMS, if clean, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed

Fire Prevention Officer – Brenda stated that Ryan Boyd made changes to township response area excluding the Seven Ranges. Also adding Toronto Fire Department to half of the township and Richmond Fire Department to the other half on all emergency responses. Also request Toronto, Richmond, Pleasant Hill and Pottery Addition respond to all structure fires excluding Seven Ranges area.

Slip Boring – Slips on Powells Lane estimated to cost $438,000 to repair and Hughes $87,000. Eric Hilty, Engineers Office, recommends boring to see what there is to work with.

Ball Association – Nate Cline was to come to the meeting on behalf of the Ball Association but he was not in attendance. Association currently owes the Township $429 for garbage and electric with additional bills to add to that amount. Sam and Brenda reiterated to Thomas that the contract has to be signed by the Ball Association immediately.

Wage Adjustments – Amy requested a motion concerning wage adjustments made at a previous meeting.

Sam made a motion to approve the wage adjustments for Jake (Foreman) and Brian (Part-time), seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Comcast – Comcast proposes the aerial installation of fiber optic cable along and crossing Fairview Heights Dr, in Island Creek Twp.

Sam made a motion to accept the contract as submitted by Comcast to install fiberoptic line, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Purchase Order – Amy requested she be notified prior to purchases over $1,000.

Budget Hearing – Amy requested a budget hearing be held before next meeting on July 9 at 5:30. Notice will be placed in the newspaper and on website.

Dust Control – Sam stated that the county needs to know immediately if township wants them to do it.

Brenda made a motion to apply dust control to three miles at a cost of $8,000, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Industrial Park – Sam was notified by the county engineers office of potholes at the industrial park that need filled. They will be addressed as soon as possible.

Frost Law – Brenda will get more information.

Road Grader – Currently renting a road grader. Amy will compile a bid packet using specifications sheet provided. Trustees will consider purchasing based on bids received.

Sam ended the regular meeting and moved to enter the financial meeting.

**FINANCIAL MEETING**

Brenda moved to accept the Financials as presented, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Thomas made a motion to accept the May minutes, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Trustees signed checks and purchase orders.

Sam made a motion to close the Financial meeting and enter into Executive Session for personnel matter, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

**ADJOURNMENT**

Coming out of Executive Session with no action taken, Thomas made a motion to adjourn, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Next scheduled meeting August 13, 2024

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SAM GRAFTON, CHAIRMAN

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AMY BROWNING, FISCAL OFFICER