**Island Creek Township**

Regular Monthly Meeting

April 9, 2024

5:00 p.m.

Island Creek Community Building

The meeting was called to order with the Pledge of Allegiance by Chairman Sam Grafton at 5:00 p.m.

Roll Call Present: Sam Grafton, *Chair*; Thomas Phillips, *Vice-Chai*r and Brenda Powley, *Trustee*

Also in attendance: Amy Browning, *Fiscal Officer*; Jake Bates, *Road Foreman* and Jeffrey Brown, *Solicitor*

**PRE-REGISTERED**

Mike Charback – discussed his recommendations to reduce township risk. Mike will follow up with a detailed report.

Bill Lucas – Policy renewal is May 15. Bill reviewed the policy with Trustees. Trustees agreed to renew the policy.

Eliza, Fair Housing –reviewed the fair housing laws using a slide show and provided handouts.

**OPEN DISCUSSION**

Mr. Brockway stated that the township workers did a good job cleaning up on his hill. He also stated that there is damage done on Briar Hill TR 381.

**OLD BUSINESS**

JB Green Team – Island Creek Clean Up day scheduled for Thursday, May 23 from 9-2 through JB Green Team and Friday, ay 24 from 9-2 at township expense.

Amy will order food for both days and Thomas will pick it up for the workers.

There will be six workers from the prison each day.

AT&T – Bill Lucas going to follow up on the claim.

Cemetery Mowing – Grafton Lawn Service was the only quote turned in for consideration.

Brenda made a motion to accept the bid, seconded by Thomas.

Roll Call: Sam – abstain; Thomas – yes; Brenda – yes. Motion passed.

Sam stated that all bids should be mailed and sealed going forward.

Health Insurance – after comparing the current plan to purposed plan,

Brenda make a motion to move to AETNA insurance from United Healthcare, seconded by Thomas.

Recreation Grant – Thomas will provide Amy with quotes for mulch and bleacher retrofitting (recommended by Mike) by April 16. Amy will submit to Commissioners by April 30 due date.

Fire Contracts – Departments agreed on the percentages.

Brenda made a motion to accept contracts from April to December 31 at the following rates: Toronto 18%, Pottery Addition 32%, Pleasant Hill 32%, Richmond 18%. Seconded by Thomas.

Sam thanked Brenda for working hard on the contracts. Brenda thanked Mr. Lucas for helping her get them done.

**NEW BUSINESS**

Road Foreman – Brian has submitted his notice to go to part-time as of April 3. Jake will be the full-time Road Foreman going forward.

Sam made a motion to accept Brian’s resignation down to part-time, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Jake stated that the guys would like to discuss getting uniforms before paving starts.

Road Grader – trustees discussed the demo grader and stated that it is too big for the townships needs. Getting a price from CAT. John Deere rent is $75/hour.

Sam moved to sign a leave agreement with Murphy’s, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Sam stated that the ballfields have been mowed and water turned on. Sam also explained that the township has three large slips on Hughes Ellsworth, Findley Garden and Powells Lane.

County Engineers office suggested getting core samples taken, posting a caution sign and closely monitoring.

Yankee Road – culvert caved in. Thomas will talk to the landowners about purchasing materials needed for repair and township will do the work.

**EXECUTIVE SESSION**

Brenda requested to go into Executive Session for matter of employment.

Brenda made a motion to return from Executive Session with no action taken, seconded by Thomas.

**FINANCIAL MEETING**

Thomas moved to approve the March Trustee Meeting Minutes, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Sam made a motion to approve the Appropriation Supplemental Report, seconded by Brenda.

Brenda moved to accept the Financials as presented, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Trustees signed checks and purchase orders.

**ADJOURNMENT**

Thomas made a motion to adjourn, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Next scheduled meeting April 9, 2024

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SAM GRAFTON, CHAIRMAN

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AMY BROWNING, FISCAL OFFICER