**Island Creek Township**

Regular Monthly Meeting

May 14, 2024

5:00 p.m.

Island Creek Community Building

The meeting was called to order with the Pledge of Allegiance by Chairman Sam Grafton at 5:00 p.m.

Roll Call Present: Sam Grafton, *Chair*; Thomas Phillips, *Vice-Chai*r and Brenda Powley, *Trustee*

Also in attendance: Jake Bates, *Road Foreman* and Jeffrey Brown, *Solicitor*

Not in attendance due to illness: Amy Browning, *Fiscal Officer*

**PRE-REGISTERED**

No one pre-registered.

**OPEN DISCUSSION**

No questions from the floor.

**OLD BUSINESS**

JB Green Team – 6 guys from Correctional Center are scheduled to help with cleanup day along with supervision.

Amy has ordered the food and will be picked up by Thomas. Porta Jon will be delivered by Wetherell Enterprises.

Sam stated that someone needs to be at clean-up day on Friday to count tires. Brenda checking with JB Green Team to see if someone will be there or she will count.

AT&T – no response has been received regarding the claim.

AT&T Phone – garage line will be turned off after cell phone is purchased. Bill will be reduced from $170 to $70. Amy working to get the cell phone.

Eye/Dental Insurance – tabled until Amy can clarify.

Recreation Grant – Brenda and Amy submitted the grant.

ODOT Salt Resolution – Sam described that the program allows entities to buy salt in bulk providing a reduced price.

Brenda made a resolution to participate in the ODOT Salt Purchase Program, seconded by Sam.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

FEMA – Sam met with FEMA and turned in paperwork for the townships problem areas. They have not declared a Declaration of Disaster yet. They have requested more information.

**NEW BUSINESS**

Road Foreman – Brenda requested a quote for backhoe tires. Brenda recommends going with Zeigler Tire. Zeigler will come to garage and install.

Sam moved to purchase tires from Zeigler Tire for backhoe at a cost of $1,054.00, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Fire Contracts – Brenda stated that the contracts are done. Correction was made to the Toronto check to remove the word volunteer and reissued.

Tornado Alert – constituent requested via email that a Tornado Alert System be installed. Sam will contact Rob Herrington about the possibilities for an alert system other than via cell phone alert.

Dust Control – Brenda stated that she attended the County Township meeting on April 17 and they supplied a handout on providing dust control. The possibility had previously been discussed of renting/borrowing equipment needed from Ross Township depending on cost. June 3 is deadline to let the county know if we want them to provide the service. Sam will be talk to Ross Township about the cost.

Frost Law – Brenda suggests that we implement the Frost Law. Brenda will pursue what needs to be done.

Fire Prevention Officer – Ryan has appointed Billy Shields as his assistant in case we need to have an inspection done at no cost to the township. Brenda requested that the fire departments provide her with the monthly reports they do and she will see that Ryan gets them. Brenda also stated that $5,000 was left in the fund to purchase fire extinguishers but other accounts have been zeroed out.

Acknowledgement – Brenda acknowledged the hard work that the township employees did during in the last month due to flooding. Very busy month and they stepped up and completed the projects the best they could.

Ball Association – Brenda asked if Thomas had talked to them regarding them paying a deposit because they did not pay their bill last year until very late. Thomas will talk to them about it. Sam asked if the Association has signed the contract and provided proof of insurance.

Road Grader – $7,500 for the 12-inch blade for grader.

County Employment – looking for summer help if any one interested**.**

LMI Grant – Sam stated that we did not received the grant.

Posts – Resident put 19 t-posts up through seven creeks marking the edge of the road. Sam suggested that Jeff Brown write them a letter to remove them due to safety issue because cannot cut weeds.

Twp Road 373 – culvert installed by property owner, Tom McGuire, and filled-in ditch leading to neighbor’s driveway causing water to run across their driveway. Brenda told Tom that we will notify him when work is going to be done by the township.

Risk Management Report Review – report provides recommendations to help provide safety for employees and constituents. Trustees will take the report apart and try and do as much as they can within budget. Brenda will work on getting pavement to gravel transition signs for the most travelled roads. If township receives the County Recreation Grant we will purchase the mulch for playground as recommended.

Sam ended the regular meeting and moved to enter the financial meeting.

**FINANCIAL MEETING**

Sam made a motion to approve the Appropriation Supplemental Report, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Thomas moved to accept the Financials as presented, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Brenda made a motion to accept the April minutes, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Trustees signed checks and purchase orders.

Sam made a motion to close the Financial meeting and enter into Executive Session at the request of Tom Brown for matters of legal matters, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

**ADJOURNMENT**

Coming out of Executive Session with no action taken, Thomas made a motion to adjourn, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Next scheduled meeting June 11, 2024

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SAM GRAFTON, CHAIRMAN

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AMY BROWNING, FISCAL OFFICER